

## DESCRIPTION OF THE FILE

### Personal Data Act (523/1999) Sections 10 and 24

Date of drafting: February 22, 2016

1. Controller	Name: Tikkurila Oyj  Contact information: Kuninkaalantie 1, FI-01300 Vantaa, Finland P.O. BOX 53, FI-01301 Vantaa, Finland Tel. +358 20 191 2000 Website www.tikkurilagroup.com
2. The contact person in file related issues	Name: Johanna Suhonen  Contact information: Kuninkaalantie 1, FI-01300 Vantaa, Finland P.O. BOX 53, FI-01301 Vantaa, Finland Tel. +358 (0)20 191 2441 E-mail Johanna.Suhonen@tikkurila.com
3. Name of the file	Registrants to the Annual General Meeting of Tikkurila Oyj to be held on April 6, 2016
4. The purpose for processing the personal data	<p>The personal data of shareholders and proxy representatives are processed for the purpose of collecting registrations for the Annual General Meeting of Tikkurila Oyj to be held on April 6, 2016 and for the purpose of ascertaining a registrant's identity and that he/she has the right to participate in the Annual General Meeting. Personal data are also processed for printing the list of participants, voting list and ballots and for arranging any voting. Additionally, the personal data may also be processed for other purposes related to arranging the Annual General Meeting.</p> <p>A list of participants will be annexed to the minutes of the Annual General Meeting. The list includes the names of the shareholders participated in the meeting, the names of possible proxy representatives and assistants, the amounts of shares and votes and the numbers of ballots.</p> <p>Additionally, a list of shareholders will be displayed in the Annual General Meeting including shareholders' names, addresses and the amounts of shares and votes.</p>

5. Data content of the file	<p>If a shareholder registers for the meeting on the Internet, Euroclear Finland Ltd will act as the technical facilitator of the data collection. The following data can be collected through this service:</p> <ul style="list-style-type: none"> <li>- name, personal ID, address, telephone number, e-mail address, book-entry account number, amount of shares and votes, particulars of voting.</li> </ul> <p>In case a shareholder authorizes another person to represent him or her in the meeting the name and the personal ID of the proxy representative will be collected as well.</p> <p>The book-entry account number is only used for identification in Euroclear Finland Ltd's system and it is not submitted to Tikkurila Oyj. Yet Tikkurila Oyj has the opportunity to get the voting particulars of a single shareholder in order to be able to ascertain the correctness of potential voting results.</p>
6. Regular sources of the data	<p>When registering for the meeting on the Internet a person enters the data about himself/herself. Based on the personal ID, the system compares the entered data to the list of Tikkurila Oyj's shareholders maintained by Euroclear Finland Ltd and retrieves the participant's shareholder data from the shareholder list. In connection with authorizing a proxy the person also enters the proxy's required personal information into the registration system.</p> <p>When a shareholder registers by telephone or by mail, a representative of Tikkurila Oyj or Euroclear Finland Ltd registers the data submitted by him/her manually into Euroclear Finland Ltd's electronic registration system.</p>
7. Regular transfers of data and transferring data outside EU or outside EEA	The data will not be transferred.
8. The principles of register protection	<p>A. Manual register: When a shareholder registers for the meeting using another medium than the Internet a representative of Tikkurila Oyj or Euroclear Finland Ltd registers the data submitted by him/her manually into Euroclear Finland Ltd's electronic registration system. The manual register is kept in a locked space and will be destroyed after the Annual General Meeting.</p> <p>B. Electronic data register: The database containing the data entered into the registration system has been protected by usernames and passwords. The data are only available for the authorized persons. The connection from a user's browser to Euroclear Finland Ltd's server is encrypted with SSL technology.</p>
9. Right of access and realization of the right of access	A registrant has the right of access to the data on him/herself in the file, or to receive a notice that the file does not contain such data. A person who wishes to have access to the data on himself/herself is asked to make a written request to this effect to Tikkurila Oyj to the address Tikkurila Oyj, Johanna Suhonen, P.O. BOX 53, FI-01301 Vantaa, Finland or to the e-mail address <a href="mailto:johanna.suhonen@tikkurila.com">johanna.suhonen@tikkurila.com</a> .

10. Correction of the data and realization of the correction	A registrant has a right to require that Tikkurila Oyj will correct, erase or supplement personal data concerning him/her contained in the file in case such data are erroneous, unnecessary, incomplete or obsolete as regards the purpose of the processing. Requests for correction are asked to be sent in a written form to the address Tikkurila Oyj, Johanna Suhonen, P.O. BOX 53, FI-01301 Vantaa, Finland or to the e-mail address johanna.suhonen@tikkurila.com.
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